

**Uwharrie Charter Academy**  
**Board of Directors *Called Meeting***  
**December 20, 2020 via Conference Call**  
***Public Record Minutes***

**Board Members Present:**

Carter Bills	Kristian Allen	Wanda Pegg
Holly Moorhead	Eric Ward	Angela Kern
Chelsey Butler	Aaryn Slafky	David Van Derveer
Greg Zephir	Maxine Wright	

**Others Present**

Sharon Castelli	Colleen Stanley (Teacher Representative – Elementary School)
Casey Harris	Danielle Dills (Teacher Representative – Middle School)
Ryan Nelson	Dr. Amanda Whatley (Teacher Representative – High School)

Members of the Public joined via Zoom

**Call to Order**

Carter Bills called the meeting to order at 6:08 pm.

**Public comment**

Dean Rebecca Harris commented that she was pleased that we were not discussing the location of 5<sup>th</sup> grade at this time.

Assistant Dean Amanda Deaton requested public comment time but then declined, saying that Dean Harris had covered her comment.

**Finance/Facilities**

1. Finance Committee report of CARES funding – Dr. Castelli reported that funds must be spent by 12/31/2020 and that the team is working on finalizing spending decisions. Some of the funds will be used for snack packs to distribute to those in needs during our virtual remote learning period January 4-January 15. They will be available for pick-up at the bus stops for those in need. She thanked Ryan Nelson, the Central Office team and the Deans for their work on assessing needs for the CARES funds. Other purchases may include technology, personal protective equipment and hand sanitizer.
2. Contract with Klausner Furniture for additional square footage
3. Contract for construction of current and additional square footage to expand the Elementary School

A joint discussion of items 2 and 3 was held.

- Expansion would be \$1800/month increase in the lease for additional space. This would be approximately \$53,000 in additional expense for the remainder of the lease, which ends June 2023.
- Cost estimate and other construction details known at the time of this meeting:
  - Estimate for 18 spaces is \$99,000 to \$130,000
  - Estimate for 10 (larger) spaces is \$68,000 to \$90,000
  - Noise may be an issue because this estimate would not build walls to the ceiling – additional cost would be necessary to move sprinklers and HVAC returns in order to build walls to ceiling
  - Estimate includes two electrical outlets and lighting

- Estimate does not include furnishings, equipment, technology, nor painting. Painting would be done by UCA staff.
- Contractor needs 3-4 weeks – this does not include time for Klausner to clear out the space (estimate one week for that) nor the time for UCA to move in/set up rooms
- Board members and teacher representatives raised questions and discussed logistics, funding, costs, technology, student ratios, staffing, how to use the additional space once we return to a normal schedule, the desire to have a liquidation of damages clause for construction, and arrival/departure scheduling.
- Seeing that further research is required for this matter, the board decided to table voting on the lease expansion and construction until further details can be gathered.

### **Governance**

1. Standard Operating Procedures (SOPs) for Teacher and Parent/Student Remote Learning – Dr. Castelli reported that SOPs for expectations for remote learning are being drafted and will be distributed to the UCA community soon and made available on the UCA website.

### **Academic Excellence**

1. Elementary students returning to 4 days a week
2. Parent interest and transportation form – A survey to assess interest and need for transportation will go out once a decision is made about returning K-4 to face-to-face four days per week. No decision was taken at this meeting on that matter so the survey is on hold.

### **Other Business/New Business**

1. A request was made to use the sports facilities for category B. Casey Harris asked for verification that the previously adopted policy and categories had not changed and the Board confirmed that the previous policy is still in effect.

### **Adjourn**

A motion was made by Eric Ward, seconded by David Van Derveer, to adjourn. All in favor. None opposed. No abstentions. Motion carried. The called meeting adjourned at 7:50 pm.