

**Uwharrie Charter Academy**  
**Board of Directors Meeting**  
**May 14, 2020; 6:30 pm Virtual Via Zoom**  
**Minutes**

**Board Members Present**

David McRae	Eric Ward	Ashley Duggins
Carter Bills	Angela Kern	Greg Zephir
Aaryn Slafky	Kristian Allen	Holly Moorhead
Maxine Wright	Stacy Griffin	

**Others Present**

Casey Harris  
Chad Douglas  
Ryan Nelson  
\*9 members of the public when the meeting was called to order

**UCA Board Ethics Statement**

Uwharrie Charter Academy will make decisions that are morally sound, environmentally responsible, fiscally fit, safe for the community, adaptable and promote the development of its students, always with integrity.

**Call to Order**

Stacy Griffin called the meeting to order at 6:31 pm.

**Public comment**

No public comment.

### **E3 Award Presentations**

Casey Harris made the presentation of the May E3 awards to:

- ES: Student – Grayson Booth; Faculty Member - Lisa Routh
- MS: Student – Maddie Dawson; Faculty Member – Beth Ranken
- HS: Student – Catlin Potts; Faculty Member – Mike Robertson

### **Consent Agenda**

A motion was made by Carter, seconded by Kristian Allen, to approve the Consent Agenda, including the April 2020 and May 2020 Treasurer's report, Interim Superintendent/CAO Report, COO Report, April 2020 Minutes. All in favor. None opposed. Motion carried.

### **Finance/ Facilities**

1. Audit Update – Talking with the auditor. Not going to hit original target date expected of completion. Should be expected to finish up the audit going into the beginning of the following week. Brought to the board possibility of having auditor to present results to the board members in the upcoming June board meeting.

2. Internal Financial Control Policy – David uploaded the policy. Ryan, David, and Lisa reviewed policy. David reviewed Lisa notes and approved suggested changes. Content will stand as approved by the board. In the process to finalize policies to obtain a uniformity for all approved policies and handbooks. Edits will include the current written policy, referring to chief executive officer intending to change this to superintendent. Update employee handbook motion to approve internal financial control policy with the edits provided by Lisa. Motion from David, Second Maxine. All those in favor. Opposed. None. Motion approved.

3. Finance committee report- Committee has met three times in the past nine days. Ryan is following up with additional funding opportunities. The school is in good financial standing. Budget has not been affected from the beginning of the year. End of school year 2020 is in good standing with \$500,000 to the good. Internal financial policy was voted on. Ryan and the Administration should be getting started with the new plans for the high school. Plans for the new school going into the next year from a financial standpoint.

### **Governance**

1. NC Coalition for Charter Schools Presentation – Lindalyn Kakadelis. The Governance committee is going to take information from the association. They will talk about these recommendations and bring these benefits of each association to the board in June 2020.

2. Academic excellence – Sent out teacher appreciation cards virtually on May 6th. Maxine and Angela will be in touch in regarding back to school goodies. Currently this plan is on hold. Focusing on AIG children. Sending resources to Casey. Maxine and Angela will meet with Casey in a few weeks.

3. Governance Committee- Ashley, Kristian and Erin, Bylaws updates. Holly Moorhead Schedule meetings in the July and August. Request was made that Bylaws covered meeting in virtual stand points. Board needs to look at Bylaws and approve these Bylaws. Lisa has strongly recommend including certain tools and plans in the Bylaws. Other change allows extension on board term bylaws. Bringing on three teacher reps to the board. Teacher reps may be involved in the recruiting for members to the board.

I. Bylaws updates – Recommendation from Holly Moorhead to the governance committee as advised by legal counsel. A motion was made by Holly, seconded by Carter to vote for changing the bylaws. Amend the motion to change bylaws as amended from 4.2 to align with 4.6. All those in favor. None opposed. The vote was passed as Angela Kern sustained from the vote.

II. Policy (Employee/Student/Parent/Governing) Update – Collect all policies that UCA has including employee, student, parent and governing since last spring. A lot of the policies have not been tracked by when they were approved or advised. The governance committee started working towards these legal documents. Manual is between thirty and fifty pages. Need for hiring HR assistance to assistance with the manuals. Proposing an independent contractor, the help with projects and internal written policies. The intent is for contractor will help identify HR needs. Governance committee team is scheduled to meet next Thursday May 21st.

III. UCA Membership Update – Next Thursday meeting to identify recommendations at where UCA stands. Upcoming information will be brought to the board following the board meeting in June.

5. Lottery Waitlist Update – 592 students on the waitlist and processing paperwork.

6. Graduation 2020 Plans- Wheat and Green have put in place the graduation plan. Plan has been communicated to parents. Virtual graduation will be taken place and recorded. Graduates will be able to invite family members. Also planning to invite seniors back in the fall for a celebration based on the opening of the state.

7. New Positions/Hiring - Proposal of math position at the high school to teach year long math as well as math 4. Job Description is in the board doc. Position will be continuous. Request to approve the upper math position at the High School in the title one grant money. Taylor the middle school and high school positions until further information regarding the year's budget. Motion made by David seconded by Angela. All those in favor. None opposed. Motion carried.

8. 2020/2021 Remote Learning Plan & Calendar Amendment (Vote Needed) – Adding five additional days for remote learning days. Option to make these days teacher workdays. Amend the calendar for these five days. Idea presented for informational purpose. Upcoming vote and information to follow for the next board meeting in June. Every school is required to submit a remote planning schedule. UCA is in the process of creating and implementing this plan.

#### **Other Business/New Business**

None

**Closed Session – Personnel GS143-318.11 (a)(6)**

A motion was made by Erin , seconded by Maxine , to go into Closed Session as notified in the Agenda for the reason of discussion around Personnel GS143-318.11 (a)(6). All in favor. None opposed. Motion carried. The Open Meeting concluded at 9:20 pm.

A motion was made by Eric, seconded by David, to come out of Closed Session at 9:20 pm. All in favor. None opposed. Motion carried.

**Adjourn**

A motion was made by Eric, seconded by Kristian, to adjourn at 9:20 pm. All in favor. None opposed. Motion carried.

**UCA Board Vision Statement**

Uwharrie Charter Academy is the model of innovative learning environments where curiosity, adaptability, and critical thinking are inspired through transformative methods and passionate educators preparing graduates for the rapidly evolving world.